

**U.S. DEPARTMENT OF TRANSPORTATION
MARITIME ADMINISTRATION**

**GRANT AGREEMENT UNDER THE
FISCAL YEAR 2019 PORT INFRASTRUCTURE DEVELOPMENT PROGRAM (PIDP)
GRANTS**

MARAD FY 2019 PIDP Grant No. [insert #]

[insert accounting code] — [insert award amount]

This agreement is between the United States Department of Transportation Maritime Administration (“MARAD”) and the [insert full name of applicant] (the “Recipient”).

This agreement reflects the selection of the Recipient to receive a PIDP Grant for the [insert project name].

The parties therefore agree to the following:

**Article 1
GENERAL TERMS AND CONDITIONS**

1.1 General Terms and Conditions.

- (a) In this agreement, “**General Terms and Conditions**” means the content of the document titled “General Terms and Conditions Under The Fiscal Year 2019 Port Infrastructure Development Program Grants,” dated September 1, 2020, which is available at <https://maritime.dot.gov/sites/marad.dot.gov/files/2020-09/FINAL.FY2019%20PIDP%20Grant%20Agreement%20template%20general%20terms%20and%20conditions.pdf>. Articles 8 – 24 are in the General Terms and Conditions. The General Terms and Conditions are part of this agreement.
- (b) The Recipient states that it has knowledge of the General Terms and Conditions.
- (c) The Recipient acknowledges that the General Terms and Conditions impose obligations on the Recipient and that the Recipient’s non-compliance with the General Terms and Conditions may result in remedial action, terminating of the PIDP Grant, disallowing costs incurred for the Project, requiring the Recipient to refund to MARAD the PIDP Grant, and reporting the non-compliance in the Federal-government-wide integrity and performance system.

**Article 2
APPLICATION, PROJECT, AND AWARD**

2.1 Application. The application for funding was dated [insert application date – if not expressly dated, use the date received as recorded in box 3 of the SF-424], and titled “[insert full title of submitted application name].” It contained Standard Form 424 and all information and attachments submitted with that form through Grants.gov.

2.2 Project. In this agreement, the “**Project**” means the project proposed in the application identified in Section 2.1 as modified by the negotiated provisions of this agreement, including Article 3 and Attachments A-E.

2.3 Federal Award and Federal Obligation.

MARAD hereby awards a PIDP Grant to the Recipient in the amount of [\$XXX] and obligates that amount for the budget period.

2.4 Award Dates.

Budget Period End Date: [insert date]

Period of Performance End Date: [insert date]

Estimated Closeout Date: [insert date]

2.5 Federal Award Identification Number. MARAD identifies this award with the following federal award identification number:

[INSERT FAIN USED FOR DATA ACT REPORTING]

**Article 3
SUMMARY PROJECT INFORMATION**

3.1 Summary of Project’s Statement of Work. (See Attachment A for additional details).

[Insert summary]

3.2 Project’s Estimated Schedule.

Milestone	Schedule Date
Planned Plan, Specification, & Estimate (PS&E) Approval Date:	[insert date]

Milestone	Schedule Date
Planned Construction Start Date:	[insert date]
Planned Construction Substantial Completion Date:	[insert date]

3.3 Project’s Estimated Budget. (See Attachment B for additional details).

Eligible Project Costs	
PIDP Grant Amount:	[\$XXX]
Other Federal Funds:	[\$XXX]
State Funds:	[\$XXX]
Local Funds:	[\$XXX]
Other Funds:	[\$XXX]
Total Eligible Project Cost:	[\$XXX]

**Article 4
CRITICAL MILESTONE DEADLINES**

4.1 Critical Milestone Deadlines.

Milestone	Deadline Date
Begin [Insert activity]	[insert date]
Execution of a Port Performance Data Sharing Agreement with USDOT	[insert date]
MARAD receives first reimbursement request	[insert date]
Construction substantially completed	[insert date]

**Article 5
PARTY INFORMATION**

5.1 Recipient’s Unique Entity Identifier.

Recipient’s Unique Entity Identifier: [insert recipient DUNS No.]

5.2 Recipient Contact(s).

Name
Title
Agency
Mailing Address
Phone Number
Email Address

5.3 Recipient Key Personnel.

None. The parties have not identified any individuals as key personnel for this award.

5.4 MARAD Project Contact(s).

Name
Title
Agency
Mailing Address
Phone Number
Email Address

**Article 6
MARAD ADMINISTRATIVE INFORMATION**

6.1 Payment System.

MARAD Payment System: Delphi eInvoicing System

6.2 Office for Subaward and Contract Authorization.

MARAD Office for Subaward and Contract Authorization: None

**Article 7
SPECIAL GRANT TERMS**

There are no special terms for this award.

**ATTACHMENT A
STATEMENT OF WORK**

INSTRUCTIONS FOR COMPLETING ATTACHMENT A: This attachment must describe the project that MARAD agreed to fund, which is typically the project that was described in the application or a reduced-scope version of that project. If the project will be completed in segments or phases, describe each segment or phase. If the project has separate functional or geographic components, describe each component.

**ATTACHMENT B
ESTIMATED PROJECT BUDGET**

1. Supplementary Fund Source Table(s)

[If this section will contain any information:]

The following tables supplement the budget information in Section 3.3.

[If the Total Eligible Project Cost is less than the project cost estimate in the application because some costs have already been incurred and those costs are not eligible pre-award costs listed in Attachment E, add this table and describe the previously incurred activities in Attachment D. Otherwise remove this table.]

Non-PIDP Previously Incurred Costs	
Other Federal Funds:	[\$XXX]
State Funds:	[\$XXX]
Local Funds:	[\$XXX]
Other Funds:	[\$XXX]
Total:	[\$XXX]

[If the project will be completed in separate segments, phases, or components, include a separate source table for each segment or phase. If the Recipient’s costs will not be separable by component (because, e.g., all activities are invoiced under a single contract), they need not be listed separately. Any segment, phase, or component identified here should be described in Attachment A. The sum of all component tables should match the first table in this section.

Rows with \$0 should be removed, except that the PIDP Funds row should always be present.]

[Component 1] Eligible Costs	
PIDP Funds:	[\$XXX]
Other Federal Funds:	[\$XXX]
State Funds:	[\$XXX]
Local Funds:	[\$XXX]
Other Funds:	[\$XXX]
Total:	[\$XXX]

[Repeat the previous table as necessary.]

[If neither of the tables above is necessary, then the following should be the only content in Attachment B, Section 1:]

Reserved. This Attachment B does not contain any supplementary fund source tables.

2. Cost Classification Table

[If no costs are anticipated in a category, remove the row from the table. If the project budget includes contingency that has not yet been distributed, a separate “Contingency” row may be added.]

Cost Classification	Total Costs	Non-PIDP Previously Incurred Costs	Eligible Costs
Administrative and legal expenses			
Land, structures, rights-of-way, appraisals, etc.			
Relocation expenses and payments			
Architectural and engineering fees			
Other architectural and engineering fees			
Project inspection fees			
Site work			
Demolition and removal			
Construction			
Equipment			
Miscellaneous			
Project Total			

**ATTACHMENT C
OUTCOME PERFORMANCE MEASUREMENT TABLE**

Study Area: [Insert description of area to be studied.]

Pre-project Measurement Date: [Recipient, please propose a date before the start of construction date that is in Section 3.2]

Pre-project Report Date: [Recipient, please propose a date 1-2 months after the start of construction date that is in Section 3.2]

Project Outcomes Report Date: [Recipient, please propose a date no later than four years after the construction substantial completion date that is in Section 3.2]

Table 1: Outcome Performance Measurement Table

Measure	Description and Category of Measure	Measurement Period	Reporting Period
<p align="center">[Insert Performance Measure]</p>	<p align="center">[Performance Measure Category] [Describe Performance Measure]</p>	<p align="center">Baseline Measurement: Annual average, accurate as of the Pre-project Measurement Date Post-construction Performance Measures: Accurate as of the first full quarter after Construction Substantial Completion Date</p>	<p align="center">Baseline Measurement: Pre-project Report Date Post-construction Performance Measures: For a period of 3 years (12 consecutive quarters), beginning the first full quarter after Construction Substantial Completion Date</p>

<p>[Insert Performance Measure]</p>	<p>[Performance Measure Category]</p> <p>[Describe Performance Measure]</p>	<p>Baseline Measurement:</p> <p>Annual average, accurate as of the Pre-project Measurement Date</p> <p>Post-construction Performance Measures:</p> <p>Accurate as of the first full quarter after Construction Substantial Completion Date</p>	<p>Baseline Measurement:</p> <p>Pre-project Report Date</p> <p>Post-construction Performance Measures:</p> <p>For a period of 3 years (12 consecutive quarters), beginning the first full quarter after Construction Substantial Completion Date</p>
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**ATTACHMENT D
MATERIAL CHANGES FROM APPLICATION**

INSTRUCTIONS FOR COMPLETING ATTACHMENT D: Describe all material differences between the scope, schedule, and budget described in the application and the scope, schedule, and budget described in Article 3 and Attachments A–B. The purpose of this Attachment D is to clearly and accurately document the differences in scope, schedule, and budget to establish the parties’ knowledge and acceptance of those differences. See Section 10.1.

Scope:

Schedule:

Budget:

The table below provides a summary comparison of the project budget.

Fund Source	Application		Section 3.3 and Attachment B	
	\$	%	\$	%
Total Project Cost				
Non-PIDP Previously Incurred Cost				
Federal Funds				
Non-Federal Funds				
Total Eligible Project Cost				
PIDP Funds				
Other Federal Funds				
Non-Federal Funds				

ATTACHMENT E
APPROVED PRE-AWARD COSTS

[If pre-award authority has not been approved by MARAD:]

None. MARAD has not approved under this award any pre-award costs under 2 C.F.R. 200.458. Because unapproved costs incurred before the date of this agreement are not allowable costs under this award, MARAD will neither reimburse those costs under this award nor consider them as a non-Federal cost sharing contribution to this award. Costs incurred before the date of this agreement are allowable costs under this award only if approved in writing by MARAD before being included in the project costs and documented in this Attachment E. See Section 19.2(b).

[If pre-award authority has been approved by MARAD:]

On **[insert date]**, MARAD approved **[Recipient's]** request to allow the following pre-award costs.

[To the extent possible, this attachment should identify the scope and cost of the approved pre-award activities.]

RECIPIENT SIGNATURE PAGE

The Recipient, intending to be legally bound, is signing this agreement on the date stated opposite that party's signature.

[insert full name of Recipient's organization]

Date

By: _____
Signature of Recipient's Authorized Representative

Name

Title

MARAD SIGNATURE PAGE

MARAD, intending to be legally bound, is signing this agreement on the date stated opposite that party's signature.

UNITED STATES DEPARTMENT OF
TRANSPORTATION MARITIME
ADMINISTRATION

Date

By: _____
Signature of MARAD's Authorized Representative

Name

Title